

Capability Statement



CAGE CODE: 7GP29
UEI: NVZLK71KYM42
8(A)/EDWOSB
SBA BOS: Jatavius Williams
Cell: (202) 941-8071 Office: (404)
850-2958
jatavius.williams@sba.gov

ABOUT SCG:

Spellman Consulting Group, LLC, a women-owned minority small business, founded in 2014, by CEO, Crystal Spellman is committed to achieving excellence. We excel as a consulting and management leader by providing innovative and high-quality solutions to our government and private sector clients. Our strengths include a deep understanding of client requirements, prompt responsiveness, and delivering the highest value services and products at minimal costs.


ABOUT SCG CEO:

Ms. Spellman focuses on providing quality solutions and customer satisfaction. She has over 20 years of experience in project, program, contract, and change management, business analysis, and organizational development. She has led projects and initiatives with organizations such as UPS, Northrop Grumman, the CDC and with school districts. She provides career coaching, facilitation and instruction of capstone, quality, and project management courses in higher education, along with small business certification support services to individuals and member-based organizations.

FOR MORE INFO CONTACT US :

Crystal Spellman,
CEO

 crystal@spellmanconsultinggroup.com

 404-216-4876

CORE CAPABILITIES



Administrative, Management & Consulting

- Administrative Support Services
- Business Analytics
- Communications
- Conference & Event Planning
- Digital Marketing Organizational
- Assessments Program / Project
- Management



Information Technology Solutions

- Web / Database Design & Development
- Data Science & Analysis
- Cloud Modernization
- Cyber Security
- SAP S/4 HANA
- Power Apps/Power BI
- Machine Learning/AI



Professional Development Services

- Computer Training Diversity
- Equity & Inclusion
- Leadership and Development
- Strategic Planning



Facilities Support Services

- Carpet & Upholstery
- Commercial Real Estate Services
- Construction Cleaning
- Day Porter Flooring & Restoration
- Landscaping
- Janitorial Services
- HVAC, Electrical, Plumbing, Painting, Pressure Washing & Drywall
- Operations and Maintenance Pest Control

PAST PERFORMANCE

ADMINISTRATIVE, MANAGEMENT & CONSULTING

- Leverage over 15 years of expertise in CPIC, EPLC, and IT governance to deliver comprehensive IT investment management, policy alignment, and continuous compliance solutions, ensuring optimized governance across HHS OpDivs and CDC centers.
- Provide end-to-end project management and organizational assessment services that eliminate inefficiencies and streamline business processes, delivering successful outcomes for organizations of all sizes while ensuring all contract deliverables are met.
- Prepare organizations for sustained success by developing detailed business readiness strategies and Standard Operating Procedures (SOPs) that align with best practices and regulatory requirements, ensuring operational continuity and efficiency.
- Offer structured change management support and seamless ERP system implementation, minimizing disruptions and enhancing operational efficiency during critical system modernizations and process improvements.
- Oversee multi-million-dollar portfolios with a robust program and portfolio management approach, ensuring all projects are strategically aligned, delivered on time, and within budget, driving organizational success.

Professional Development Services

- Successfully delivered comprehensive computer training programs, enhancing technical skills and digital literacy across diverse organizations, resulting in improved workforce productivity and efficiency.
- Facilitated impactful DEI initiatives, promoting inclusive work environments through tailored training sessions that foster cultural awareness, equity, and organizational cohesion.
- Provided robust leadership development programs that empowered emerging leaders with the skills and knowledge needed to drive organizational success and navigate complex challenges effectively.
- Led strategic planning workshops and sessions that equipped organizations with the tools and frameworks necessary to define clear objectives, align resources, and achieve long-term goals.

Information Technology Services

- Successfully designed and developed dynamic web applications and robust databases, enhancing user experiences and ensuring seamless data management for government and commercial clients.
- Provided comprehensive website development and ongoing maintenance services, ensuring high availability, security, and user engagement through responsive design and optimized content management systems.
- Managed and operated 24/7 help desk services, delivering timely and effective technical support to end users, reducing downtime, and improving overall IT service delivery.
- Implemented advanced cybersecurity measures, including threat detection, incident response, and continuous monitoring, safeguarding critical systems and data from evolving cyber threats.
- Delivered end-to-end program and project management support for IT initiatives, ensuring projects are completed on time, within scope, and in alignment with strategic goals.
- Developed and deployed custom Power Apps and Power BI solutions, enabling organizations to automate workflows, visualize data, and drive informed decision-making through powerful business analytics tools.
- Engineered web applications and conducted comprehensive data analytics, providing actionable insights and enhancing data driven decision making processes for clients.

Facilities Support Services

- Deliver end-to-end facilities support services, including HVAC, electrical, plumbing, painting, and drywall, ensuring optimal operational efficiency and seamless maintenance across all facility systems.
- Provide tailored janitorial, construction cleaning, and day porter services that maintain high standards of cleanliness and hygiene, contributing to a safe and welcoming environment for occupants.
- Offer specialized floor care, carpet and upholstery cleaning, and pressure washing services that preserve and enhance the longevity and appearance of commercial spaces, ensuring a professional presentation.
- Implement comprehensive ground maintenance and landscaping services, ensuring that exterior spaces are meticulously maintained and reflect the organization's commitment to excellence.
- Provide expert pest control services combined with environmentally responsible practices, ensuring a safe and healthy environment for all facility occupants.
- Deliver impactful experiential marketing services, including custom signage, banners, floor graphics, flyers, and professional event staff, creating engaging brand experiences that captivate audiences and elevate brand presence at events.

NAICS CODES


PRIMARY: 541611 MANAGEMENT CONSULTING

- 541511 • 541513 • 541519 • 541990 • 561210 • 611710
- 541512 • 541618 • 561499 • 561110 • 561790 • 91875

CONTACT US :

Crystal Spellman,
CEO

 crystal@spellmanconsultinggroup.com

 404-216-4876